**Librarian Report**

**August 13, 2024**

**Aspen Discovery:** Launched on August 7th. Transition has gone smoothly as of today.

**New HVAC System:** New system should be up and running by the end of the week. Custom duct work is being made to fit with the new unit. Vernier was hired to complete the job.

**Monroe-Randolph Partnership for Children and Families**: This is a new local organization, who’s goals are to work together to increase child and family access to early childhood care and education and family support programs. Representatives reached out to Crystal in early summer and expressed interested in participating in one of our summer events as a kick off to promote their services. In doing that, the library received $500.00 as part of their IMPACT grant. Those dollars went towards the cost of the Petting Zoo event. I have included information about the organization as well as a list of current participating schools, organizations and health services. Crystal will be attending a meeting in September and will look into how our library can help.

**Summer Reading:** We had another successful summer and the rainy days only caused a couple of reschedules. Many from the community came out to participate in one or more of our 88 programs. Thanks to Stephanie Duvall and Angela Crabtree by assisting Crystal with several programs, as well as the rest of the frontline staff who help with large number of patrons who pass through our doors during the summer months. It truly takes a village.

**Updated Network:** Sidebarr has highly suggested that we get our network updated ASAP. They are stating that we are currently very vulnerable and could cause greater headaches down the road if it isn’t taken care of. We have a bid of $3,323.40 for the needed update. I have included a quote from them and will sign the agreement tomorrow to get us on their schedule.

**New PA System:** Due to larger turn outs of programs a respectable PA system was purchased.

Cost of programs plays a factor since many times we had to offer 2 programs to better accommodate attendance.

When adding additional programs, the cost would add an extra $2000.00 more each summer.

The purchase of the system will help with the enjoyment of the program from all aspects of the audience, not just those that are up front. Equipment included

* Speakers & Stands
* 60 month warranty
* Microphone cable
* Sound panel

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|  | July | June | May | April | March | February | January | December |
| Physical Items Circulated  | 8261 | 7610 | 6845 | 6005 | 6473 | 5959 | 6072 | 5197 |
| Physical Items Circulated 2023 | 8560 | 8189 | 6990 | 5701 | 6720 | 5708 | 5585 | 5042 |
| Online Items Circulated | 2392 | #’s not available | 1948 | 1905 | 2105 | 1866 | 1838 | 1581 |
| Online Items Circulated 2023 | 1574 | 1488 | 1458 | 1474 | 1433 | 1315 | 1366 | 1260 |
| Online Newspapers | NA | 77 | 2731 | 2711 | 3006 | 94 | 2862 | 2924 |
| Online Newspapers 2023 | 3042 | 2450 | 3265 | 2355 | 2704 | 1999 | 2432 | 923 |
| New Items Added To Collection  | 273 | 243 | 217 | 247 | 202 | 281 | 224 | 298 |
| New Items Cataloged | 6 | 3 | 7 | 42 | 10 | 43 | 41 | 63 |
| Library Website Visits | 3180 | 3587 | 4161 | 3257 | 2845 | 3497 | 3005 | 2545 |
| New Patrons | 54 | 54  | 75 | 65 | 57 | 35 | 27 | 25 |
| New Patrons 2023 | 60 | 66 | 68 | 38 | 59 | 40 | 77 | 24 |
| Program attendance | 1864 | 967 | 263 | 128 | 376 | 66 | 90 | 570  |
| Notary Service | 17 | 11 | 19 |  |  |  |  |  |
| Door Count | 4685 | 4554 | 3616 |  |  |  |  |  |