

Columbia Public Library  
Board of Trustees Meeting Minutes  
April 9, 2024

The April meeting of the Columbia Public Library was called to order by President Dan Brutton. at 7:00 p.m. Those in attendance included Diane Stechmesser, Barry Krizan, Shane Watson, Cindy Waldemer, Kathleen Endraske, David Jackson and Chris Trowbridge.

1. Approval of Minutes: The March minutes were reviewed. Shane Watson made a motion to approve the minutes. Diane Stechmesser seconded. Motion passed.
2. Public Comment: No requests were made to address the Board.
3. Treasurer's Report: No report was available to review.
4. Approval of Current Bills: The March bills were reviewed. David Jackson made a motion to approve the bills. Cindy Waldemer seconded. Motion passed.
5. Old Business

Library Director Retirement Update: In order to discuss personnel issues, Shane Watson made a motion to suspend the regular meeting. David Jackson seconded. Motion passed. Diane Stechmesser made a motion to open Executive Session. Chris Trowbridge seconded. Motion passed. Shane Watson made a motion to close the Executive Session. Cindy Waldemer seconded. Motion passed. Shane Watson made a motion to reopen the Regular Meeting. Diane Stechmesser seconded.

6. New Business:

Solar Eclipse Glasses: We gave out all solar eclipse glasses to library card holders and made a few cards as well. A total of 57 cards were issued in March.

Marketing: Crystal Snyder did a great job creating the library newsletter that went out to city residents. It's in the mail now.

Non-Resident Fee: For fiscal year 2025, the fee will increase from \$112 to \$118. Diane Stechmesser made a motion to approve the fee increase. Kathleen Endraske seconded. Motion passed.

City of Columbia New App: The Know Columbia app launched on April 1. It can be used to pay fees and check out books online.

Policy for New Equipment: I have included some information to add to our Library Use Policy, Additional Services category. Additional items include an oversized laminator and an electric comb binding machine. Will review and vote on the policy addition at the May meeting.

Building Maintenance: Small repair was completed on April 5. Rains on April 2 produced no leak but rain between March 22-26 required a bucket to be put in place to collect water.

Columbia Public Library  
Board of Trustees Meeting Minutes  
April 9, 2024

Board Member Terms: Kathleen Endraske and Shane Watson have agreed to renew their terms that were scheduled to expire on April 30, 2024. Rodney Schreckenbergs recommended Sara Joergens as his replacement for the Treasurer position. The Board reviewed Sara's qualifications. Barry Krizan made a motion to approve Sara Joergens' nomination. Diane Stechmesser seconded. Motion passed.

Registration/Calendar Platform: Crystal will be meeting with them but the new platform will not be implemented until later this year.

Budget: There was a question about the vacant position hospital insurance amount of \$35,779.32. This amount was calculated as if a person taking the position would need insurance for family coverage and not individual. There may be a change in the budget if the Board approves because City Manager Doug Brimm has been working to increase pay for non-union city employees. He recently used a model that the City of O'Fallon implemented and calculated a pay increase for the Director and Assistant Director positions. Linda Sharp thinks that some items in the library budget could be moved into the building fund to offset the numbers for the increase in pay. More info to come.

7. Adjournment: Diane Stechmesser made the motion to adjourn the meeting. Shane Watson seconded. Motion passed. The meeting was adjourned at 8:00 p.m. Next meeting is Tuesday, May 14, 2024.