

Columbia Public Library
Board of Trustees Meeting
February 13, 2024

The January meeting of the Columbia Public Library was called to order by President Dan Brutton at 7:00 p.m. Those in attendance included Diane Stechmesser, Kathleen Endraske, David Jackson and Chris Trowbridge.

1. Approval of Minutes: The February minutes were reviewed. David Jackson made a motion to approve the minutes. Diane Stechmesser seconded. Motion passed.
2. Public Comment: No requests were made to address the Board.
3. Treasurer's Report: The February report was reviewed. Chris Trowbridge made a motion to approve the reports. Kathleen Endraske seconded. Motion passed.
4. Approval of Current Bills: The February bills were reviewed. David Jackson made a motion to approve the bills. Diane Stechmesser seconded. Motion passed.
5. New Business:
IHLS Member Day 2024: Recording of the sessions will be available in a couple weeks. Diane and Annette attended sessions.

Public Leave for All Workers Act Law: Illinois is the third state in the nation, and the first in the Midwest, to mandate paid time off to be used for any reason. Workers earn one hour of paid leave for every 40 hours they work. A maximum of 40 hours may be earned.

Donation: A patron made a donation of \$600 to go towards the purchase of Value Line Investment periodical. When the subscription cost was going to be double the donation, he asked that those funds be put towards the purchase items in the children's department. The funds were deposited into the special designated funds account at Regions Bank.

Building Maintenance: Roof issues were recently made. Damage was discovered from a possible repair of the heat exchange. Several small screws were found on the roof as well, all of which if stepped on can cause damage.

Outreach: Senior Club is well attended. Annette has arranged for five presenters since November. Six more are scheduled in February and March. The Rotary Club had a presentation of cultural music, dance and history by Golden Gates from Armenia.

Marketing: Meetings are scheduled with Fource Group and 181 Creative Agency.

Door Counter: Annette received information from the iCount Thermal People Counter company. The current company they work with is going out of business and they are in the process of gathering information on the new company. They ask that we reach out again in a few weeks. Also looking into other options.

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Board Member Term: Kathleen Endraske, Rodney Schreckenber, and Shane Watson have terms ending on April 30, 2024. Rodney has decided not to serve another term so we need to find a new Treasurer. Looking for suggestions.

Registration/Calendar Platform: Crystal Snyder presented information regarding various registration/calendar platforms. Diane Stechmesser made a motion to select Library Market as the platform that best meets our needs. David Jackson seconded. Motion passed.

Donation Policy: Will review the policy at the next meeting.

Budget: Annette shared the preliminary draft budget.

Retirement: Annette officially notified the Board of her decision to retire after 36 years of dedicated service. Her projected last day of employment is May 10, 2024.

6. Adjournment: Chris Trowbridge made the motion to adjourn the meeting. Diane Stechmesser seconded. Motion passed. The meeting was adjourned at 8:00 p.m. Next meeting is Tuesday, March 12, 2024.