

Columbia Public Library
Board of Trustees Meeting
December 12, 2023

The December meeting of the Columbia Public Library was called to order by President Dan Brutton at 7:00 p.m. Those in attendance included Diane Stechmesser, Rodney Schreckenber, Barry Krizan, Shane Watson, Cindy Waldemer and Chris Trowbridge.

1. Approval of Minutes: The October and November minutes were reviewed. Shane Watson made a motion to approve the minutes. Diane Stechmesser seconded. Motion passed.
2. Public Comment: No requests were made to address the Board.
3. Treasurer's Report: The October and November reports were reviewed. Diane Stechmesser made a motion to approve the reports. Cindy Waldemer seconded. Motion passed.
4. Approval of Current Bills: The October and November bills were reviewed. Rodney Schreckenber made a motion to approve the bills. Shane Watson seconded. Motion passed.
5. New Business:
Collection Development Policy: Our current policies and the new requirements were reviewed. Diane Stechmesser made a motion to approve the revised policy to comply with new requirements. Cindy Waldemer seconded. Motion passed.

Meeting Calendar: The Board of Trustees meeting calendar for 2024 was reviewed. Chris Trowbridge made a motion to approve the calendar. Rodney Schreckenber seconded. Motion passed.

Building Maintenance: The heat exchange and ignition box were replaced. The heat exchange was still under warranty saving us \$2,800.

Staff Lunch: The staff will gather for lunch in January and the library will be closed for an hour.

Outreach: The American Legion Senior Club is doing well. Annette presents at the beginning of the hour to inform participants about local information. She recently had a representative from Agesmart come to discuss Medicare enrollment opportunities.

Bulk Mailing: Annette is working with K&D Printing, which City Hall uses for their quarterly newsletter, to create an information brochure that will go out in March.

Door Counter: If anyone knows of a company that provides this service, Annette will be seeking price quotes.

Santa Visit: There were 260 participants.

6. Adjournment: Diane Stechmesser made the motion to adjourn the meeting. Chris Trowbridge seconded. Motion passed. The meeting was adjourned at 7:20 p.m. Next meeting is Tuesday, January 9, 2024.

Chris Trowbridge
Secretary