

Columbia Public Library
Board of Trustees Meeting
July 11, 2023

The July meeting of the Columbia Public Library was called to order by Vice President Diane Stechmesser at 7:00 p.m. Those in attendance included Diane Stechmesser, Rodney Schreckenber, Barry Krizan, Shane Watson, David Jackson, Kathleen Endraske, and Chris Trowbridge.

1. **Approval of Minutes:** Rodney Schreckenber made a motion to approve minutes. Kathleen Endraske seconded. Motion passed.
2. **Public Comment:** No requests were made to address the Board.
3. **Treasurer's Report:** Rodney Schreckenber reviewed the report.
4. **Approval of Current Bills:** Barry Krizan made motion to approve the current bills. David Jackson seconded. Motion passed.
5. **New Business:**
 - Building Maintenance:** New AC unit was installed by Reinhold and works amazingly well. Very quiet compared to the old unit and it is cooling much more efficiently. AED pads replaced in two machines. HTC was in today to repair the basement landline. The problem was not resolved and they will return tomorrow to complete the repair.
 - Illinois Public Library Annual Report (IPLAR):** Completed. The report will be available at the August meeting.
 - Best Small Library in America:** Columbia Library has been nominated. The winning library will receive \$5,000 and two finalists will be awarded \$1,000 each. All three will be featured in the September 2023 issue of Library Journal.
 - New Hire:** Continue to onboard new hires.
 - Storms:** The library became a cooling/charging station for the community during the weekend of July 1st. A generator from Maeystown Fire Department was used which allowed a quarter of the building to be of service. Power was fully restored to the building on Monday, July 3rd around noon. The library remained open on Tuesday, July 4th from 9:00 a.m. to 7:00 p.m. to assist those who needed it. The Board made the decision to have Annette provide a thank you gift of her discretion to the Fire Department on behalf of the library/city.
 - Special Designated Funds Bank Account:** Reminder that a check for \$4,015 was written out of our account to pay for 400 Summer Reading t-shirts. That amount will be put back into the account in August. Linda Sharp also created a general ledger account for any credit card payments received. Information will be reviewed in August.
 - Policies:** Discussed the Overdue Materials Policy. Shane Watson made the motion to approve with minor changes. Chris Trowbridge seconded. Motion passed. Discussed the Telescope Policy. David Jackson made the motion to approve the policy. Kathleen Endraske seconded. Motion passed. The Patron Privacy Policy is tabled until the August meeting.
6. **Adjournment:** Chris Trowbridge made the motion to adjourn the meeting. Kathleen Endraske seconded. Motion passed. Meeting was adjourned at 7:45 p.m. Next meeting is Tuesday, August 8, 2023.

Chris Trowbridge
Secretary