

Columbia Public Library
Board of Trustees Meeting

June 13, 2023

The June meeting of the Columbia Public Library was called to order by President Dan Brutton at 7:00 pm. Those in attendance included Dan Brutton, David Jackson, Rodney Schreckenberg, Annette Bland, Diane Stechmesser and Kathleen Endraske.

1. **Approval of Minutes:** David Jackson made motion to approve minutes. Kathleen Endraske seconded. Motion passed.
2. **Public Comment:** No requests were made to address the Board.
3. **Treasurer's Report:** Treasurer Rodney Schreckenberg reviewed the report and said all numbers were in line with expectations. Diane Stechmesser made motion to approve report. Kathleen Endraske seconded. Motion passed.
4. **Approval of Current Bills:** David Jackson made motion to approve paying current bills. Rodney Schreckenberg seconded. Motion passed.
5. **Correspondence:** Library Director Annette Bland reported that the Secretary of State's office had awarded the Per Capita Grant. Book vendor Baker and Taylor gave notice of increased cost. A Thank You was received from Human Support Services for the Library's donation to their Shine Your Light Gala.
6. **New Business:**
 - Special Designated Funds Bank Account: A check for \$4,015.00 was written out of this account to cover the costs of Summer Reading T shirts. This amount will be put back in the fund as money for shirts is received.
 - Donation: A donation of \$200,000.00 was given to the City of Columbia in honor of Matilda Doerr. It is to be used by the library for capital improvements.
 - Marketing: The Library recently donated \$100.00 to Human Support Services for their yearly Gala. They provided the Library with a Business Card ad in the event program.
 - Library Cards: The Library welcomed 69 new library card holders for the month of May.
 - Illinois Public Library Annual Report (IPLAR): Report is in progress and will be finalized.
 - Book Sale: Friends of the Library book sale took place June 3, 2023. Over \$400.00 was made.
 - New Hire: New hires Rita Hogue-Killy and Theresa Weekley are becoming familiar with their duties.
 - Collection Maintenance: The Library is updating the collection by removing items that are outdated or no longer circulate. Classics and History items are maintained.
 - AC Unit: Only 2 bids were received to replace the AC unit. After discussion, Rodney Schreckenberg made a motion to hire Reinhold HVAC to replace the unit because of the lower bid. Diane Stechmesser seconded motion. Motion passed.
 - STATS for May: Physical items circulated 6990, On-line items circulated 1433, Online newspaper 2704, New items 504, Library visits 5787, New patrons 69.
7. **Adjournment:** Diane Stechmesser made motion to adjourn. Kathleen Endraske seconded. Motion passed. Meeting adjourned at 7:25. Our next meeting is July 11, 2023.

Diane Stechmesser
Acting Secretary