

Columbia Public Library  
Board of Trustees Meeting

March 14, 2023

The February meeting of the Columbia Public Library was called to order by President Dan Brutton was called to order at 7:00 pm. Those in attendance included Dan Brutton, David Jackson, Rodney Schreckenberg, Barry Krizan, Annette Bland, Crystal Snyder, Kathleen Endraske, and Diane Stechmesser.

1. **Approval of Minutes** David Jackson made motion to approve minutes. Kathleen Endraske seconded. Motion passed.
2. **Public Comment** No requests were made to address the Board.
3. **Treasurer's Report** Rodney Schreckenberg reviewed the report. He commented that we have two more months left in the fiscal year and everything is looking very good. Diane Stechmesser made motion to approve report. Kathleen Endraske seconded. Motion passed.
4. **Approval of Current Bills** Rodney Schreckenberg made motion to approve payment of current bills. Diane Stechmesser seconded. Motion passed.
5. **New Business**
  - Building Maintenance Versico regional manager has been contacted for an update on original work order for leaking roof.
  - New Hire Geri Mueth has started work on February 14th as new circulation clerk.
  - FY 2024 Budget We will discuss and approve at April meeting.
  - Turner Hall Fish Fry Annette attended on February 25<sup>th</sup>. She hopes to go there again and also go to American Legion to give information about events and programs at the library.
  - Banners Two banners "You Paid For It, Claim It" are now on display outside of library.
  - Policy Review The Board discussed/reviewed Policies and Procedures. Annette included one additional line item that was reviewed. Barry Krizan made motion to approve this change. David Jackson seconded. Motion passed.
  - Policy Review Library Use and Circulation policy was reviewed. Rodney Schreckenberg made motion to approve policy. Diane Stechmesser seconded. Motion passed.
  - Christmas Bonus Bonuses the Board has given in the past to the staff was discussed. The method for funding this program was discussed. Annette will check with Linda Sharp at City Hall for best way to do this.
  - Request to Charge Participants for Select Events After much discussion about charging patrons for participation in certain programs offered by library, a decision was made by Board not to charge Columbia residents for these events and charge non-residents a nominal fee. This will be decided and voted on at the next meeting.
  - Trustees Terms The following Board of Trustees members' terms will end on April 3, 2023: Dan Brutton, Chris Trowbridge and Cindy Waldemer. Annette will inform City if they choose to continue to serve on Board.
  - Donation The American Legion donated patriotic books in memory of Annette's mother.
6. **Adjournment** Diane Stechmesser made motion to adjourn meeting. Kathleen Endraske seconded. Motion passed. Meeting adjourned at 7:55. Next meeting April 11, 2023.  
Diane Stechmesser