

Columbia Public Library
Board of Trustees Meeting

November 8, 2022

The November meeting of the Columbia Public Library was called to order by President Dan Brutton at 7:00. Those in attendance included Annette Bland, Kathleen Endraske, Dan Brutton, Cindy Waldemer, Rodney Schreckenber, Shane Watson, Diane Stechmesser and David Jackson.

1. **Approval of Minutes** Kathleen Endraske made motion to approve September minutes. Diane Stechmesser seconded. Motion Passed. Rodney Schreckenber made motion to approve October minutes. Cindy Waldemer seconded. Motion passed.
2. **Public Comment** No requests were made to address the Board.
3. **Treasurer's Report** Treasurer Rodney Schreckenber reviewed September and October reports. He made note that Real Estate Tax revenue is beginning to flow in. Diane Stechmesser made motion to approve September report. Kathleen Endraske seconded. Motion passed. Shane Watson made motion to approve October report. Cindy Waldemer seconded. Motion passed.
4. **Approval of Current Bills** Rodney Schreckenber made motion to approve payment of September bills. Kathleen Endraske seconded. Motion passed. Shane Watson made motion to approve payment of October bills. Diane Stechmesser seconded. Motion passed.
5. **New Business**
 - Building Maintenance Leaks in roof are still occurring. Versico has been notified.
 - Illinois Libraries Presents (ILP) Board discussed joining this group at a cost of \$150 for 10 months. Shane Watson made motion to approve. Cindy Waldemer seconded. Motion passed.
 - Employee Bonus and Christmas Lunch The Board discussed and approved to gift staff a \$125.00 Christmas Bonus and also approved \$225.00 to be spent on lunch for staff. Diane Stechmesser made motion and Kathleen Endraske seconded. Motion passed.
 - Christmas Holiday Closure Dates for Holiday closure will align with City Hall. David Jackson made motion to approve proposed dates. Rodney Schreckenber seconded. Motion passed.
 - Board Meeting Annual Schedule 2023 Dates were set for 2023. Shane Watson made motion to approve schedule. Kathleen Endraske seconded. Motion passed.
 - Board Orientation The Board reviewed Serving Our Public 4.0 Standards for Illinois Public Libraries. Shane Watson made suggestion to get bid from a consulting firm about feasibility of future expansion of library.
 - STATS October Physical Items Circulated 6042, October Online Items Circulated 2594, New Items Added 332, New Records 18, New Patrons 42, Library Website Visits 7674
6. **Adjournment** Diane Stechmesser made motion to adjourn meeting. Cindy Waldemer seconded. Motion passed. Meeting adjourned at 7:40.

Diane Stechmesser

Acting Secretary