

Columbia Public Library  
Board of Trustees Meeting

January 11, 2022

The January meeting of the Columbia Public Library was called to order by President Dan Brutton at 7:00. Those in attendance included Rodney Schreckenberg, Chris Trowbridge, Dan Brutton, Annette Bland, Kathleen Endraske, David Jackson, Diane Stechmesser, Cindy Waldemer, and Barry Krizan.

1. **Approval of Minutes:** David Jackson made motion to approve minutes. Rodney Schreckenberg seconded. Motion passed.
2. **Public Comment:** No request were made to address the Board.
3. **Treasurer's Report:** Treasurer Rodney Schreckenberg reviewed report with Board. He stated there was still some real estate tax monies coming in and expenses were under budget. Diane Stechmesser made motion to approve report. Cindy Waldemer seconded. Motion passed.
4. **Approval of Current Bills:** Cindy Waldemer made motion to approve payment of current bills. Kathleen Endraske seconded. Motion passed.
5. **Correspondence:** Library Director Annette Bland shared information about increased cost from Kone Elevator and Baker and Taylor books. Also Millstadt Library District shared information about annexing some property in their area. This will not have any impact on the Columbia Library.
6. **New Business:**

Building Maintenance: The elevator failed inspection due to new requirement from the State requiring a maintenance control program (MCP) and the failure of the phone in elevator to be connected to police department. These items are noted with Kone and will be corrected. Children's room lighting and signage on side of library building are in progress. A weekly schedule of disinfecting building has begun due to increased cases of COVID among staff.

Covid: Currently the library is operating with 3 staff members. Other staff members are either out with COVID or in quarantine for exposure. The City of Columbia, in compliance with OSHA's Emergency Temporary Standard, implemented a policy and disbursed to all city employees. Library staff completed required documents and submitted them to City administrator. All in person programs are canceled at this time.

STATS: December Items Circulated 5383. New Items 308, New Records 21, New Patrons 23, E Content 749
7. **Board Orientation:** Policy review will continue next month.
8. **Adjournment:** Diane Stechmesser made motion to adjourn meeting. Chris Trowbridge seconded. Motion passed. Meeting adjourned at 7:20. The next meeting is Tuesday February 8, 2022.

Diane Stechmesser  
Secretary