

Columbia Public library
Board of Trustees Meeting
November 9, 2021

The November meeting of the Columbia Public Library was called to order by President Dan Brutton at 7:00. Those in attendance included Dan Brutton, Diane Stechmesser, Annette Bland, Chris Trowbridge, Kathleen Endraske, Cindy Waldemer, Shane Watson, and David Jackson.

1. **Approval of Minutes:** Diane Stechmesser made motion to approve minutes. Cindy Waldemer seconded. Motion passed.
2. **Public Comment:** No requests were made to address the Board.
3. **Treasurer's Report:** The Board reviewed report submitted. Shane Watson made motion to approve report. Chris Trowbridge seconded. Motion passed.
4. **Approval of Current Bills:** Diane Stechmesser made motion to approve payment of bills. Cindy Waldemer seconded. Motion passed.
5. **New Business:**
 - Building Maintenance: Roof repair project is completed. Knox Box project has majority of work completed.
 - Marketing: Taylor Nickerson from Columbia High School worked on a video for the Christmas concert we are sponsoring. A link will be sent out once it is completed.
 - Holiday Closure: Diane Stechmesser made motion to approve closure of library for Thanksgiving holiday to include Saturday November 27th. Kathleen Endraske seconded. Motion passed.
 - Board Orientation: Chapters 10-13 of Serving Our Public was reviewed by Board.
 - Christmas Bonus: The Board agreed to continuing bonus and lunch for staff. This will be on the agenda for December's meeting.
 - Board Meetings Dates for 2022: Cindy Waldemer made motion to approve proposed meeting dates for 2022 on the second Tuesday of each month. Chris Trowbridge seconded. Motion passed.
 - Stats: October Items Circulated 6603, New Items 266, New Records Created 67, New Patrons Aug.-Oct. 79
 - Discussion: Question was raised about library benefitting from new legislation passed that will improve broadband service across the country. Not sure of impact at this time.
6. **Adjournment:** Diane Stechmesser made motion to adjourn meeting. Cindy Waldemer seconded. Meeting adjourned at 7:25. Our next meeting is Tuesday, December 14, 2021.

Diane Stechmesser
Secretary