

# Columbia Public Library

## Board Meeting

September 11, 2018

The September meeting of the Columbia Public Library was called to order by President Dan Brutton at 7:00. In attendance were David Jackson, Chris Trowbridge, Rodney Schreckenberg, Dan Brutton, Barry Krizan, Shane Watson, Kathleen Habermehl, Shane Watson, Annette Bland and Diane Stechmesser.

1. **Approval of Minutes** Motion was made by Kathleen Habermehl and seconded by Rodney Schreckenberg to approve minutes. Motion passed.
2. **Public Comment** No requests to address Board had been submitted.
3. **Treasurer's Report** Treasurer Rodney Schreckenberg reviewed the financial report with the Board. He stated the budget was in good shape, though the amount spent on books was higher than expected. Barry Krizan made motion to approve report and Shane Watson seconded. Motion passed.
4. **Approval of Current Bills** After reviewing current bills, David Jackson made motion to approve payment. Diane Stechmesser seconded. Motion passed.
5. **Correspondence** Director Annette Bland read note written to library staff by a patron thanking the staff for their work and programs. The patron wrote that she appreciated the money she saved by using the library.
6. **Old Business**
  - Building Signage No updates to report.
  - Telecommunications No updates to report.
7. **New Business**
  - ARSL Conference This national conference is being held this year in Springfield, IL. September 13 - 15<sup>th</sup>. Annette Bland asked for the Board's approval for herself and Crystal Snyder to attend. Kathleen Habermehl made motion to approve their attendance at this conference and to fund cost of conference and trip, \$995 for both attendees. Also additional funds up to \$1000 for possible purchase of materials for library was approved. Diane Stechmesser seconded. Motion passed.
  - Budget Amendment The library has recently received the 2018/2019 per capita grant of \$13,585. Annette Bland asked for Board's approval to amend the budget to add this amount to book budget expenditures. Diane Stechmesser made motion to amend budget and Chris Trowbridge seconded. Motion Passed.
  - Library Card Sign Up Month During month of September, new library members will have chance to win a Boccardi's gift card. The restaurant will also give a 10% discount when you show your library card.
  - Sponsors A "Thank You" was posted in the Republic Times to our summer reading program sponsors.
  - Visionable Security Cameras The current OS is out of date and poses network risks. After review and discussion of options to repair/replace system, decision was made to have company see if system is repairable. Decision will then be made about next course of action.

Library Social This event is scheduled for Friday, November 30, 6:30 at Kathleen Habermehl's home. Staff, Board and spouses are invited.

Member Day. Trustees Are Invited Thursday, September 27, IHLS will host Member Day at the Thelma Keller Conference Center in Effingham. Library staff and Board are invited.

Stats 249 new items added, 7327 items checked out.

8. **Adjournment** Kathleen Habermehl made motion to adjourn meeting. Diane Stechmesser seconded. Meeting adjourned at 7:40.

Diane Stechmesser