

Columbia Public Library
Board of Trustees Meeting

April 14, 2020

The April online meeting due to Covid 19, was opened at 7:05 by President Dan Bruton. Those in attendance included Annette Bland, James Mitchell, Shane Watson, Barry Krizan, Cindy Waldemer, Chris Trowbridge, Rodney Schreckenber, David Jackson, Dan Bruton and Diane Stechmesser.

1. **Approval of Minutes** The Board reviewed the minutes from the March regular meeting and the minutes from the special meetings of March 18th and April 7th. Rodney Schreckenber made motion to approve minutes. Cindy Trowbridge seconded. Motion passed.
2. **Public Comment** Public was notified of electronic meeting. No requests were made to the Board.
3. **Treasurer's Report** Treasurer Rodney Schreckenber reviewed report with Board. He said expenses were lower than projected and the budget was in good shape. The Endowment Fund had increased from previous year. Barry Krizan made motion to approve report. Diane Stechmesser seconded. Motion passed.
4. **Approval of Current Bills** David Jackson made motion to approve payment of current bills. Cindy Waldemer seconded. Motion passed.
5. **New Business**
 - Non-Resident Card Fee The Board reviewed the fee for 2020-2021 non-resident fees calculated at \$88.46 and approved a fee of \$88 for the coming fiscal year. Diane Stechmesser made motion to set fee. David Jackson seconded. Motion passed.
 - Employee Compensation After discussion, the Board made the decision to continue Covid pay for part time and full-time staff. Vacation and sick leave time will not be used. This will continue until Board meets for special meeting on April 30th. Annette Bland will check with City Hall for advice on proceeding after this time. Those employees able to work from home will continue to do so and can come into the library to pick up materials or work there if Library Director takes time off and is not present.
 - Department of Public Works Annette Bland was contacted by Mike Sanders of the Columbia Department of Public Works about the use of the library basement for the department's morning check in, lunch breaks and end of day check outs. The space was now needed to better maintain social distancing of department employees. Mike Sanders would be given a key for the basement door. Pam Steppig would turn off alarm at 6:00 in the morning. Barry Krizan made motion to approve use of library basement for this purpose. Chris Trowbridge seconded. Motion passed.
 - Trustee Appointments Dan Bruton, Chris Trowbridge and Cindy Waldemer agreed to continue their terms on the Columbia Library Board for 3 more years.
6. **Adjournment** Diane Stechmesser made motion to adjourn meeting. Cindy Waldemer seconded. The meeting adjourned at 7:35. A special meeting is scheduled for Thursday April 30. Next regular meeting is Tuesday May 12, 2020. This will also include an Endowment meeting.

Diane Stechmesser Secretary

