

Columbia Public Library
Board of Trustees Meeting

October 8, 2019

The October meeting of the Columbia Public Library Board was called to order by President Dan Brutton at 7:00. Those in attendance included Shane Watson, Dan Brutton, Kathleen Habermehl, David Jackson, Rodney Schreckenber, Cindy Waldemer, Chris Trowbridge, Diane Stechmesser, and Annette Bland.

1. **Approval of Minutes** Shane Watson made motion to approve minutes. Kathleen Habermehl seconded. Motion passed.
2. **Public Comment** No requests had been made to address the Board.
3. **Treasurer's Report** Treasurer Rodney Schreckenber reviewed report. He stated that the Real Estate taxes had been coming in as expected. Expenses were at/or below what had been budgeted. Diane Stechmesser made motion to approve report. David Jackson seconded. Motion passed.
4. **Approval of Current Bills** Library Director Annette Bland explained one large expenditure was the annual membership to SHARE. Kathleen made motion to approve payment of bills. Cindy Waldemer seconded. Motion passed.
5. **Correspondence** Board received copies of invitation to 2019 IHLS annual meeting and letter from American Legion Post 581 about their donation of book with collection of stories from POW/MIA veterans of Monroe County.
6. **Old Business**
 - Signage Board discussed bids for sign on side of building. Annette Bland will get more details.
 - Roof Repair Library is still waiting for reply to startup date of this project.
7. **New Business**
 - Christmas Bonus Board agreed to amount of bonus and distribution through paycheck. Kathleen Habermehl made motion and Diane Stechmesser seconded. Motion passed.
 - Print Policy Board discussed discounted price to charge local school club organizations and not for profit groups seeking to use library printer. Annette Bland will write policy and present to Board for approval at next meeting.
 - Sundays with Santa Library will collaborate with city of Columbia to offer event on December 8, 15 and 22nd. This is a good way to bring attention to library.
 - eBook Embargo Annette Bland shared information with Board about Macmillan Publishing's plan to limit libraries purchase of new eBooks. ALA is launching a national campaign against this.
 - Lynda.com This platform has merged with LinkedIn causing privacy concerns. Company has not responded to request to return to original platform.
 - Illinois Heartland Library System Annette Bland updated Board on topics organization is addressing including minimum wage, cannabis in workplace and the 2020 census.
 - Facilities Repair and power washing of fascia will take place. Key cabinet has been purchased for lower level of building.
 - Witnessing Signature Occasionally staff is asked to witness a signature after verifying name. Most libraries do this.

Fine Fee Board discussed the pros/cons of eliminating fines for late books. This is under discussion.

Cell Phone Reimbursement A new Illinois law states employees should be reimbursed for using personal phone for company use. This topic will be revisited next meeting. Annette Bland will make recommendations.

Additional Items Rodney Schreckenbergs suggested inviting Sarah Arendell to future Board meeting to discuss Endowment Fund. Kathleen Habermehl noted landscaping needed along front of library. She will also get more information about sale of small plot of land near library.

Stats Annette Bland shared information on attendance at the Summer Reading events. The online registration significantly cut down on phone calls to the staff. September new items 259, circulation 7184 compared to September 2018 of 6582.

8. **Adjournment** Diane Stechmesser made motion to adjourn. Chris Trowbridge seconded. Meeting adjourned at 7:45.

Diane Stechmesser
Secretary